

Submission Checklist

Before an intervention is submitted during the open submission period, each item on this checklist should be fully considered.

- My intervention has been evaluated in at least one quasi-experimental or experimental study that resulted in
 - at least one positive behavioral outcome in mental health, mental disorders, substance abuse, or substance use disorders ($p \leq .05$);
 - an article published in a peer-reviewed journal or other professional publication OR a comprehensive evaluation report.

- The following areas have been considered for the above study or studies:
 - measures have documented psychometrics on reliability and validity;
 - intervention fidelity has been ensured and documented adequately for the needs of my intervention;
 - methods for addressing missing data and attrition were sufficiently sophisticated for the needs of my data;
 - potential confounding variables were fully explored, identified, and addressed;
 - statistical analyses were sufficiently sophisticated for the needs of my data.

- An implementation manual has been developed for use outside of the research setting.

- I have considered and developed a plan for addressing requests for training, including
 - identifying appropriate trainers;
 - if appropriate, developing a comprehensive training curriculum.

- I have considered and developed a plan for addressing the support needs of new implementation sites, including
 - designating appropriate individuals to respond to implementer requests for materials and questions throughout the implementation process;
 - if appropriate, creating a comprehensive technical assistance, coaching, or consultation system, with fees clearly defined.

- I have considered and developed a plan for ensuring that new sites will be able to
 - implement my intervention with fidelity;
 - monitor outcomes.

- My intervention does not qualify for automatic exclusion, as defined by the current *Federal Register* notice.

- I have seen the Principal Form and do not anticipate any issues with completing and submitting this form if my intervention is accepted.